

November 24, 2015

Dear Brothers and Sisters in Christ,

The "Remodeling Committee" has been busy developing a good plan to give our sanctuary the renovation that is due. We think that we have worked through the many possibilities thoughtfully and thoroughly. Now we are ready to present our recommendation to the congregation.

After soliciting bids from several contractors, we are very confident to recommend "Fairfield Drafting and Construction" for the work. Owner, Joel Violette has been very helpful and has worked closely with us in the development of a plan. He has solicited competitive bids from sub-contractors and material suppliers to arrive at a fair price. The work will be done on a 'time and material' basis, which means that we will only pay for the labor and materials that are actually used to complete the work. The total estimate for materials and labor is \$85,000. We have been assured that this is a 'high side' estimate. If things go well, the project will hopefully finish less than this.

It should be noted that this estimate includes the remodeling of (a) the sanctuary; (b) the downstairs bathrooms; and (c) the replacement of the kitchen floor. Although we are recommending that all three aspects of this project be completed together, the congregation will be given the opportunity to approve the sanctuary work separately and postpone the downstairs work if it so chooses. Considering the projects separately, the sanctuary remodel estimate is \$69,685 and the downstairs bathroom/kitchen project estimate is \$15,315.

The work can begin on January 4th, 2016. The goal is for all work to be completed by February 14th, the first Sunday in Lent. While construction is going on, we will meet for worship in the Fellowship Hall.

Joel Violette will be in worship with us THIS SUNDAY, 11/29. We invite you to return to the sanctuary 15 minutes after the worship service is ended for a presentation on the plans and a chance to ask every question that you might have. We hope you will take this opportunity to become familiar with this project before we vote to approve it at the Annual Voters Meeting on December 13th.

We have attached a "Scope Of Work" document for your review.

Yours in Christ,
The Remodeling Committee

Mark Larsen
Rick Dostie
Steve Love
Tom Huesers

Mari Gouvea
Brian Watson
Andrea Watson
Glenn Carlson Jr.

Tina Baker
Becky Cote
Pastor Nielsen

Sanctuary / Downstairs Bathrooms, Kitchen Remodeling Project
Scope of Work Included in Fairfield Drafting and Construction Estimate

Sanctuary

- Jobsite mobilization: cover floor with plywood; set staging/scaffolding sanctuary and chancel; stock with Thermax insulation, pine ceiling boards.
- Remove and dispose paneling on beams.
- Install nailers onto beams.
- Remove and dispose valance on side walls and florescent light fixtures.
- Sheetrock beams, corner bead, 'L' bend, tape, sand.
- Plaster skim patch existing walls.
- Install rigid foam insulation (Thermax) onto existing ceiling, sanctuary, chancel, balcony – 4'x8'x3" sheets.
- Run wiring and for lighting and speakers.
- Install tongue and groove, prefinished pine boards to ceiling, sanctuary, chancel, balcony.
- Install lighting and speakers.
- Remove and dispose old doors – sanctuary front (2), sanctuary entrance (1), cry room (1), balcony (1), closet (1).
- Install new doors – sanctuary front, cry room, balcony, closet – 6 panel, brass hardware; entrance to sanctuary – 12 panel glass, french style, brass hardware, swing in and out.
- Paint walls, doors, beams.
- Remove all staging, plywood.
- Remove existing railing in chancel.
- Build and install new 'kneeler' of finished oak to front of chancel. 'Kneeler cushions' top.
- Remove and dispose existing carpeting, padding.
- Reconfigure top landing of chancel.
- Build and install new railing with sliding rail at opening.
- Build new pulpit to match style of present lectern but larger.
- Build new 2-person bench for pastor and acolyte from existing bench and pulpit.
- Install new carpeting.
- Clean.

Downstairs

- Remove and dispose existing doors, toilets, sinks, floor tile, ceilings in men's and women's bathrooms.
- Install 2x4 studding to concrete walls, sheetrock, tape, sand.
- Install suspended ceiling and lighting.
- Install sink/vanity and toilet.
- Paint walls.
- Install sheet vinyl flooring.
- Install mirrors, paper dispensers, etc.

Kitchen

- Remove and dispose existing floor tile, cove base.
- Apply leveling compound and sealer to subfloor.
- Install commercial sheet vinyl flooring and new cove base.